**Pick Up Anywhere**

**Requesting and Picking Up Items From MOBIUS Libraries**

**What Is Pick Up Anywhere?**

Missouri state government employees have access to millions of books and other print and media items through MOBIUS, our Missouri-based library partnership system that includes over 70 libraries.

Books and other materials from MOBIUS institutions can be sent to almost every other MOBIUS library to be picked up. This service is called Pick Up Anywhere, and for state employees who work outside of Jefferson City this service could save time and UPS book return shipping costs.

**How Do You Use Pick Up Anywhere?**

1. Go to the MOBIUS catalog and choose a library:
   - Search the MOBIUS catalog. You may search by title, keyword, or other criteria.
   - In the MOBIUS catalog site, click on the MOBIUS Libraries link in the lower right corner of the page.
   - Use the provided listing to find a MOBIUS library near you.
     - **NOTE:** Pick Up Anywhere is not available for Christian and Springfield-Greene County libraries or for Missouri River Regional Library.
   - Note the library name and the cluster name, as you will be asked to provide both when completing your request. The cluster name is the designation above the library listings. For example, St. Charles Community College is part of the Archway cluster.

2. Search the MOBIUS catalog for the book you need:
   - Select the **Request it** button next to the listing of the book you need.
   - You will then be asked for your library. Select **MOBIUS-Missouri State Library** from the drop down menu.
   - Next, enter your name and library card number (found on the back of your library card), plus the letter **m**. For example: 11112222333344m
   - Finally, select your **Pick Up Anywhere** library cluster and location from the drop down menu.

3. Pick up requested books:
   - You will be sent an email notice when your book has arrived at your selected **Pick Up** library.
   - Bring your Missouri State Library card and a photo ID to the **Pick Up** library to check out your book.

4. Return book to selected Pick Up library:
   - You must return requested books to your selected **Pick Up** library or to the Missouri State Library.

**Questions?**

Contact us at (573) 751-3615 or [LIBREF@SOS.MO.GOV](mailto:LIBREF@SOS.MO.GOV)